## **MENTORING ACTION PLAN**

Please save this PDF and email it to: aot.vttcmentoring@vermont.gov

Mentor:	Mentee:		
Date:	Approximate Length of Meeting:		

		C .1	2
Agreed mentoring goal(s) What does the mentee	broadly want to achieve	e from the mentoring	g process?
1.			
2.			
3.			
<b>5.</b>			
Action(s) to be taken	By Whom	Target Date	Resources / Training Needed
1.	By Willelli	Target Date	Resources / Training Recaca
1			
<del>1</del> .			
1.			
2.			
2.			
2.			
2.			
2.			
2.			
2.   3.			
2.			
2.   3.			
2.   3.			

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		<u> </u>						
	. (:6 !: 6.1							
Mentee's Supervisor Comments (if attending of the planning meeting)								
Date of Next Meeting:								
		<del></del>						
To be completed at initial meeting. This was to be used as a reference and for future meetings to determine an agree or to recover a sail if recovery								
To be completed at initial meeting. This page to be used as a reference, and for future meetings to determine progress or to reassess goals if necessary.								
Consider using SMART Goals – Are the mentoring goals:								
Specific	Measureable	Attainable	Relevant	Time bound				
<u> </u>								