

**VERMONT AVIATION ADVISORY COUNCIL
MINUTES OF MEETING
DILL BUILDING
2178 AIRPORT ROAD
BARRE, VT 05641
August 27, 2024**

***Hybrid meeting**

COUNCIL MEMBERS PRESENT:

Cliff Coy FSO
Jamie Hildenbrandt
Bob Flint
Steve Dolgin

Bill Hanf, Green Mnt Avionics
Paul W Carroccio
Spencer, Thomas J
Sullivan, Linda Joy

ATTENDEES:

Dan Delabruere, VTrans
Michele Boomhower, VTrans
Patrick Sharrow, Dubois & King
Kyle Wells, VTrans
Rollin Tebbetts, VTrans
John Nummy, VTrans
Chris Betzel, VTrans
Guy Tapper, VTrans
Renee Layton, VTrans
Robert J. Luchini, VTrans
Hehir, John
Chris Reece
Mary Kay Genthner

David Tillberg, VTrans
Paul Libby, VTrans
Doug White MVL VFA GA
Amy Messier, VTrans
Marsden, Heath
Schaefer, Bob
David Dinneen
Laura Canham
Paul McDonnell
Schuyler Lamoureux
Nicoletta Salvatore
Stacy Leveille

1. CALL TO ORDER and ANNOUNCEMENTS

Dan Delabruere called the hybrid meeting to order at 1 PM. Introductions were done.

2. APPROVAL OF PREVIOUS MINUTES

November 14th, 2023 – Doug made motion to approve. Seconded by Steve.

February 20th, 2024 - Doug made motion to approve. Seconded by Steve.

May 21st, 2024 – Steve made motion to approve. Seconded by Jamie.

With no discussion of minutes, Dan called for all those in favor to say silent and for those opposed to speak up. With no opposition, both sets minutes were approved.

3. STATEWIDE HANGER MASTER PERMITTING UPDATE

Robert Lucini VTrans consultant working for MacFarland Johnson spoke about the airport master permitting process and updated on the Act 250 status of each airport.

4. PROJECT UPDATES

Kyle Wells spoke of the Franklin County State Airport upgrade to the runway by extending the runway 1001' to the South and made it consistently 75' wide. Now the total runway length is 4001' long. A southern taxiway alpha that's parallel has been added. The segmented circle and windsock were moved more midfield as well as dome drainage work and tree removal. Kyle also pointed out the permitting and easement work that goes into each of these projects.

Next Kyle spoke about Northeast Kingdom Terminal project. With the use of the Northern Borders Grant the terminal building will be replaced with a terminal 25% larger in size. It looks like construction should be completed by summer of 2025.

Robert Luchini updated on the Hartness State Airport where the runway reconstruction is currently in the permitting process to pave its full 5501' length 75' width and with 200' displacements on each end. There is an obstruction analysis project along with the navigation easement project.

John Nummy updated on the Rutland State Airport improvements. The entire runway now has mill and overlay of the entire length, including the intersection of runway 13-31. This included making a consistent 100' width along the entire length of the runway, as well as addressing the profile corrections for smoother runway. Some electrical upgrades to the runway edge lights to LED lights. Most of the project is completed with some grooving and marking work to be completed.

John mentioned we are still waiting on the delivery date of the Jet-A replacement tank for the Morrisville Fuel Farm project. Hoping for a winter completion on that project. Update to runway improvements...we've wrapped up the 70% plan for that project and we are now moving into the permitting. So, by the end of this month, we are planning to submit our permitting plans to start work on our operational stormwater permit and our ACT 250 permit. The goal is to have that back by the end of December this year and moving right into the final design phase of the project. The goal is to apply for a grant for an FHA grant in spring of 25, with the projected construction in 2026.

5. MAINTENANCE UPDATES

Rollin updated on vacant positions being filled and happy they both came with lots of experience for their positions.

9 zero-turn diesel mowers with rear discharge have been purchased to help keep up with mowing at each airport.

Painting has been completed at both Rutland and Newport.

Rollin spoke about the 4 AWOS and the need for FAA certification to bring Highgate and Middlebury units back up and functioning.

Rollin and the airport teams have been gearing up for the upcoming winter and snow removal, purchasing equipment and doing maintenance as needed in preparation.

The last point made was about bird strikes or any animal issues at the airports. These need to be reported no matter how insignificant it may seem. This information is tracked and used for wildlife mitigation. Please report any animal contact to Rollin or an airport team member so the appropriate paperwork can be filled out. If you do have a bird strike and can obtain a feather, this can be submitted with the paperwork for proper identification.

6. PUBLIC INPUT

Dan D. opened floor for brief comments.

Steve inquired about the sale of Caledonia State Airport and if there was any status update specifically with regards to the current fuel situation.

Dan did not have any information that he could share at this point and apologized.

7. ADJOURNMENT

Next meeting will be on November 26th, 2024, from 1pm to 3pm. It will be like this one. In-person or online. Agenda and notification will be sent prior to that meeting.

With no further business and without objection, the meeting was adjourned at 2:17 PM.